

MUSEUM OF THE  
SHENANDOAH VALLEY  
THE HOUSE • THE GARDENS • THE MUSEUM

**Object Information Record**

Thank you for your interest in sharing some information about the object(s) you would like to bring to the attention of the Museum of the Shenandoah Valley (MSV). After reviewing the *Donor Information for Gifts* document, please complete this form and mail it to: MSV Collections Department, Attn. Curator, 901 Amherst Street, Winchester, VA 22601. If you have specific questions please contact the Curator by email at knappenberger@shenandoahmuseum.org or by phone at (540) 662-1473, ext. 218. We look forward to hearing from you. Thank you.

**Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Phone number:** \_\_\_\_\_

**Email address (if applicable):** \_\_\_\_\_

**Object Description:**

\_\_\_\_\_  
\_\_\_\_\_

**Manner and Date of Acquisition:**

\_\_\_\_\_  
\_\_\_\_\_

**Previous Owners with Dates (if known):**

\_\_\_\_\_

**Specific Information about the Object (for example: author, artist, condition, history):**

\_\_\_\_\_  
\_\_\_\_\_

**Appraisal Information:**

\_\_\_\_\_

**Exhibitions or Publications in which the Item has been featured:**

\_\_\_\_\_

*Please attach all relevant photos and documents:*

*Photos Attached (circle one)?*      *Yes*      *No*      *If yes, how many?* \_\_\_\_\_

*Documents Attached (circle one)? :*      *Yes*      *No*      *If yes, how many pages?* \_\_\_\_\_

**I have legal title to the above object:**

**Owner's Signature** \_\_\_\_\_ **Date** \_\_\_\_\_